



**Town of Westville
Regular Council Meeting
Monday, August 29, 2016**

Commencing at 6:00 pm

Council Members Present:

Deputy Mayor Lennie White
Councillor Bernie Murphy
Councillor Charlie Sutherland
Councillor Lynn MacDonald

Staff Present:

CAO Kelly D. Rice
Recording Secretary Bev Heighton

Regrets:

Mayor Roger MacKay

Public in Attendance:

Yes

Media Organizations Present:

The Advocate; The News

1. CALLING OF MEETING TO ORDER

- 1.1 Deputy Mayor White called the meeting to order at 6:00 p.m. in the Westville Council Chambers welcoming everyone in attendance.

2. APPROVAL OF AGENDA

- 2.1 *It was moved by Councillor Murphy to approve the tentative agenda with additions. Councillor MacDonald seconded. Motion Carried.*

3. APPROVAL OF MINUTES

- 3.1 *It was moved by Councillor MacDonald to approve the minutes of the July 25, 2016 Regular Council Meeting. Councillor Sutherland seconded. Motion carried.*

4. BUSINESS ARISING FROM MINUTES

- 4.1 Councillor Murphy asked CAO Rice if the report for the cost expenditures that Council requested from Chignecto Central Regional School Board had been provided. CAO Rice said that she will follow up on this.

Councillor Sutherland also asked for follow up information with Mr. Marks regarding the findings of the 30km/hr. school zones.

- 4.2 Councillor MacDonald asked on behalf of the Municipal Alcohol Committee if a copy of the letter that Council sent to the Nova Scotia Alcohol, Gaming, Fuel & Tobacco Division and the Nova Scotia Liquor Corporation with regards to

Council not being in support of the proposed changes be sent to them. CAO Rice will do this.

5. FINANCIAL REPORT

- 5.1 *It was moved by Councillor Murphy to approve the Financial Report as circulated. Councillor MacDonald seconded. Motion carried.*
- 5.2 **CAO Rice gave an overview of the each budget presented 2016/2017 General Operating Budget, 2016/2017 Water Operating Budget and the Capital Budget 2016/2021 five year plan.**

It was moved by Councillor MacDonald to approve the General Operating Budget 2016/2017 as circulated with the tax rates at 2.08 residential and 3.694 commercial. Councillor Murphy seconded. Motion carried.

It was moved by Councillor Sutherland to approve the Water Operating Budget 2016/2017 as circulated. Councillor MacDonald seconded. Motion carried.

It was moved by Councillor Sutherland to approve the Capital Budget 2016/2021 as circulated. Councillor Murphy seconded. Motion carried.

All Council members congratulated CAO Rice and the Town of Westville Staff for all their hard work and commitment in making this a successful year as well as the plans for future years.

6. COMMITTEE REPORTS

- 6.1 **Police -** *It was moved by Councillor Sutherland to approve the Police Report as circulated. Councillor MacDonald seconded. Motion carried.*
- 6.2 **Fire Report –** *It was moved by Councillor MacDonald to approve the Fire Report as circulated. Councillor Sutherland seconded. Motion carried.*
- 6.3 **Recreation Report –** *It was moved by Councillor Murphy to approve the Recreation Report as circulated. Councillor MacDonald seconded. Motion carried.*
- 6.4 **Compost, Garbage & Recycling Report -** *It was moved by Councillor MacDonald to approve the Compost, Garbage & Recycling Report as circulated. Councillor Murphy seconded. Motion carried.*
- 6.5 **Environmental Health Report -** *It was moved by Councillor Murphy to approve the Environmental Health Report as circulated. Councillor Sutherland seconded. Motion carried.*
- 6.6 **Transportation Report -** *It was moved by Councillor Sutherland to approve the Transportation Report as circulated. Councillor MacDonald seconded. Motion Carried.*
- 6.7 **Animal Control Report –** *It was moved by Councillor MacDonald to approve the Animal Control Report as circulated. Councillor Sutherland seconded. Motion Carried.*
- 6.8 **Building Report –** No report available.
- 6.9 **Glen Haven Manor Report –** No report available.

7. CORRESPONDENCE

7.1 Thank You

CAO Rice read a thank you note from the Pictou County Seniors' Festival for the \$100.00 donation.

7.2 Prostate Cancer Canada Atlantic Region

CAO Rice read a letter from the Prostate Cancer Awareness Month.

It was moved by Deputy Mayor White to proclaim the month of September Prostate Cancer Awareness Month. Councillor MacDonald seconded. Motion Carried.

7.3 Office of the Information & Privacy Commissioner

CAO Rice read a letter from the Office of the Information & Privacy Commissioner.

It was moved by Councillor Sutherland to proclaim September 28th, 2016 as International Right to Know Day. Councillor MacDonald seconded. Motion Carried

7.4 Nova Scotia Association of Garden Clubs

CAO Rice read a Thank you letter from the Nova Scotia Association of Garden Clubs for the \$100.00 donation.

7.5 Northumberland Regional High School Education Society

CAO Rice read a thank you letter from the Northumberland Regional High School Education Society for the donation towards the Graduation Prize Fund. The Town of Westville's Award was presented to Tessa Sherman.

7.6 Parkinson Super Walk 2016

CAO Rice read a letter from the Parkinson Super Walk 2016 inviting Mayor MacKay to the Saturday, September 10th event beginning at 1:00 pm. Mayor MacKay will be attending this event.

7.7 Westville and Area Gardening Club

CAO Rice read a letter from the Westville and Area Gardening Club thanking the Superintendent of Public Works Sam Graham and the Public Works Staff for all the assistance and guidance they have had in making the Town of Westville a beautiful and family friendly place to live. CAO Rice stated a copy of this letter will be placed Sam Graham's personal file.

7.8 Chief Hussher

CAO Rice read a letter from Chief Hussher commending Keith Lewis on his prompt action and dedication when he discovered a fire in the school.

Councillor MacDonald requested a copy of this be placed in Keith Lewis personal file as well as a letter from the Mayor and Council commending Mr. Lewis on his actions.

7.9 Trans Canada Trail

CAO Rice read a letter from the Trans Canada Trail informing the Town of Westville that the Roadway Route in the Westville Road Cycling Routes has been formally registered and designated as part of The Great Trail. National Director of Trail Jane Murphy thanked the Town of Westville for the ongoing work and contributions they have made to help connect The Great Trail. Councillor Murphy recommend this information be placed on the Town of Westville website.

- 8.0 Molly's Rainbows**
CAO Rice read a letter from Molly's Rainbows Society. The 12th Annual Carnival of Rainbows on Saturday, September 17, 2016. The society is looking for donations to help cover costs to hold this event. The money raised at this event will benefit the IWK and the new ER Family Waiting Room at the Aberdeen Hospital.
- 8.1 Nova Scotia Library Association**
CAO Rice read a letter from the Nova Scotia Library Association and the Library Boards Association of Nova Scotia. They are asking the Town of Westville to contribute \$200.00 toward the sponsorship of the joint conference being held September 23 to 25, 2016.
It was moved by Councillor Sutherland to donate \$200.00 to the Nova Scotia Library Association and the Library Boards Association of Nova Scotia conference. Councillor MacDonald seconded. Motion Carried.
- 8.2 219 Royal Canadian Army Cadets**
CAO Rice read a letter from the 219 Royal Canadian Army Cadets requesting a gift card donation which will be used as a part of their fundraising activities. Their goal is to take part in the centennial celebration of the Battle of Vimy ridge as well as other cultural enrichment activities in April 2017.
It was moved by Councillor MacDonald to move this request to Finance committee. Councillor Murphy seconded. Motion Carried.
- 8.3 LORDA**
It was decided that this letter was discussed at a previous council meeting.
- 8.4 Parachute**
CAO Rice read a letter from Parachute, stating Canada's National Teen Driver Safety Week is taking place October 16-22, 2016.
It was moved by Councillor MacDonald to asked Deputy Mayor White to read the proclamation and to officially recognize that October 16-22, 2016 be National Teen Driver Safety Week . Councillor Murphy seconded. Motion Carried.
Councillor MacDonald asked that this information be posted on the Town of Westville website.
- 8.5 Hawboldt/Lays Memorial Road Race – Andrea MacEachern**
CAO Rice read a letter from Andrea MacEachern regarding the 40th Annual Hawboldt/Lays Memorial Road Race. Ms. MacEachern informed Council that she is stepping down as organizer of the race after this year. After some discussion it was decided that Councillor MacDonald will speak with Ms. MacEachern regarding the continuation of the race.
- 8.5 Pictou County Roots for Youth**
CAO Rice read an invitation from the Pictou County Roots for Youth to attend their open house on Wednesday, September 14th, 2016 to learn more about their programs and services they offer.
- 8.6 Pictou County United Way**
CAO Rice read a letter from the Pictou County United Way regarding their Fire Truck Pull Fundraiser on Saturday, September 24, 2016. Pictou County United Way has asked the Town of Westville if they would consider putting a team in the Fire Truck Pull. Recreation Coordinator Clare Steele will be contacting the departments to put a team together.

9. NEW/UNFINISHED BUSINESS

- 9.1 Councillor Sutherland attended the book launch for Clyde MacDonald on behalf of Council. Councillor Sutherland also attended the annual Summer Festival Garden Party.
- 9.2 **2130 South Main Street**
CAO Rice informed Council that 2130 South Main Street has had a number of clean up orders that the owners have not complied with. CAO Rice has asked Council to endorse a 14 day final order. The owner will have 14 days to clean up the property or the Town will go in and clean up the property and the charges will be billed to the property owner.
It was moved by Councillor MacDonald to move forward with the 14 day final order notice with regards to the property at 2130 South Main Street. Councillor Murphy seconded. Motion Carried.
- 9.3 **Town Banner**
CAO Rice presented the final design for the Town Banner. Councillor MacDonald removed herself from the voting due to a family connection. CAO Rice explained each of the items that are incorporated in the banner.
It was moved by Councillor Sutherland to accept the Town Banner Design as presented. Councillor Murphy seconded. Motion Carried.
- 9.4 **Planning Service Agreement Renewal**
CAO Rice explained that the Planning Service Agreement Renewal (Building and Fire Inspection) are shared services between the Town of Stellarton, Town of Trenton and the Town of Westville. The agreement is up for renewal September 1, 2016.
It was moved by Councillor MacDonald to accept the planning service agreement renewal as it has been presented. Councillor Murphy seconded. Motion Carried.
- 9.5 **1st Reading-Pictou County Solid Waste System Bylaw Amendments**
CAO Rice reviewed the bylaw and the proposed changes of the Pictou County Solid Waste System Solid Waste-Resource Management Bylaw. After discussion Council decided to go forward with the first reading. CAO Rice informed Council that the information will be sent to the solicitor for review and she will report back to Council on his comments.
It was moved by Councillor MacDonald to accept the 1st Reading of the Pictou County Solid Waste System Solid Waste-Resource Management Bylaw as it has been presented. Councillor Murphy seconded. Motion Carried.
- 9.6 **2nd Reading-Application for Development Agreement-Highland Consolidated School Property-J. Barkley**
It was moved by Councillor MacDonald to approve the 2nd Reading of the application for development agreement between the Town of Westville and J. Barkley. Councillor Sutherland seconded. Motion Carried.
CAO Rice informed Council the ad will appear in Saturday, September 3rds, 2016 edition.
- 9.7 **Nursing Home Funding Cuts**
Councillor MacDonald asked Deputy Mayor White as the Glen Haven Board Representative for the Town of Westville if he could provide any information regarding the proposed nursing home funding cuts and how it will affect Glen Haven Manor. After some discussion Deputy Mayor White stated that it will have an impact and the board is concerned with what is to come. He stated because of the surplus the board is hopeful this will cover any cuts that will be

made. Councillor MacDonald thanked Deputy Mayor for his information.

- 9.8 Councillor Sutherland informed Council that the Sobey's Foundation will be opening a new park in Stellarton and he would like Council to send their Congratulations to them on the opening of the new park.
- 9.9 Councillor Sutherland informed Council that on Friday, August 26, 2016 there was a celebration in recognition of Halifax Pier being the point where the World War I Veterans of Canada left to go to war. They painted foot prints on the pier to signify the people that left to fight this war. Councillor Sutherland stated that some of the Westville residence would have been on those ships that left and never came back.

10. QUESTIONS FROM CITIZENS

10.1 Marilyn Cameron – 2030 Acadia Street

Ms. Cameron asked if the pavement patching was completed or are they still doing some. CAO Rice stated that the paving has not been completed yet.

11. ADJOURNMENT OF MEETING

- 11.1 *Councillor Murphy moved to adjourn the meeting at 7:45 p.m. Councillor MacDonald seconded. Motion carried.*

Certified to be a true copy of the minutes of the August 29, 2016 Regular Council Meeting for the Town of Westville.


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MAYOR


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RECORDING SECRETARY